This Instruction Sheet describes the methods to REDEEM shares from NLAF to withdraw funds by Same Day Fed Wire and by Next Day ACH (Automated Clearing House) banking transactions.

1. **SAME DAY FED WIRE INITIATED BY NLAF CLIENT SERVICES TEAM**
   The NLAF Client Services Team will process your transaction to send funds TO your requested local bank account. Your bank may charge a fee for accepting a Fed Wire. You must be registered for Fed Wire Redemptions before using this option.
   - REQUEST YOUR FED WIRE REDEMPTION using one of the following methods by 12:00 PM Eastern for same day processing.
     a. **ONLINE:**
        - Go to [www.NLAFpool.org](http://www.NLAFpool.org), then select Online Access to log in to EON
        - Select TRANSACTIONS, then select INITIATE WIRE REDEMPTION and select from your list of pre-authorized Wire Banking Instructions.
     b. **BY PHONE:** Call 1-877-667-3523 to speak with a member of the NLAF Client Services Team

2. **NEXT-DAY ACH REDEMPTION INITIATED BY NLAF CLIENT SERVICES TEAM**
   The NLAF Client Services Team will process your transaction TO your requested local bank account. You must be registered for ACH transfers before using this option.
   - REQUEST YOUR ACH REDEMPTION using one of the following methods by 3:00 PM Eastern for next day investment credit.
     a. **ONLINE:**
        - Go to [www.NLAFpool.org](http://www.NLAFpool.org), then select Online Access to log in to EON
        - Select TRANSACTIONS, then select INITIATE ACH REDEMPTION and select from your list of pre-authorized ACH Banking Instructions.
     b. **BY PHONE:** Call 1-877-667-3523 to speak with a member of the NLAF Client Services Team

3. **NEXT DAY ACH DEBIT INITIATED BY VENDOR OR LOCAL BANK**
   A vendor or local bank may withdraw funds from your NLAF account using next day ACH transfer. You must register your vendor or local bank with NLAF in order to debit your NLAF account.
   - INSTRUCT YOUR VENDOR OR LOCAL BANK to process an ACH transfer from:
     - US Bank; Omaha, NE
     - ABA#: 104000029
     - Account Name: (Name of your entity)
     - Account Number: (Your entity’s U.S. Bank account related to your desired NLAF bank account)

   You are not required to report to NLAF Client Services Team any ACH Debits that will post in your entity’s U.S. Bank account(s).