



## Instruction Sheet NLA F Redemptions / Withdrawals

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*This Instruction Sheet describes the methods to REDEEM shares from NLA F to withdraw funds by Same Day Fed Wire and by Next Day ACH (Automated Clearing House) banking transactions.*

### **1. SAME DAY FED WIRE INITIATED BY NLA F CLIENT SERVICES TEAM**

*The NLA F Client Services Team will process your transaction to send funds TO your requested local bank account. Your bank may charge a fee for accepting a Fed Wire. You must be registered for Fed Wire Redemptions before using this option.*

- REQUEST YOUR FED WIRE REDEMPTION using one of the following methods by 12:00 PM Eastern for same day processing.
  - a. ONLINE:
    - Go to [www.NLA Fpool.org](http://www.NLA Fpool.org), then select Online Access to log in to EON
    - Select TRANSACTIONS, then select INITIATE WIRE REDEMPTION and select from your list of pre-authorized Wire Banking Instructions.
  - b. BY PHONE: Call 1-877-667-3523 to speak with a member of the NLA F Client Services Team

### **2. NEXT-DAY ACH REDEMPTION INITIATED BY NLA F CLIENT SERVICES TEAM**

*The NLA F Client Services Team will process your transaction TO your requested local bank account. You must be registered for ACH transfers before using this option.*

- REQUEST YOUR ACH REDEMPTION using one of the following methods by 3:00 PM Eastern for next day investment credit
  - a. ONLINE:
    - Go to [www.NLA Fpool.org](http://www.NLA Fpool.org), then select Online Access to log in to EON
    - Select TRANSACTIONS, then select INITIATE ACH REDEMPTION and select from your list of pre-authorized ACH Banking Instructions
  - b. BY PHONE: Call 1-877-667-3523 to speak with a member of the NLA F Client Services Team

### **3. NEXT DAY ACH DEBIT INITIATED BY VENDOR OR LOCAL BANK**

*A vendor or local bank may withdraw funds from your NLA F account using next day ACH transfer. You must register your vendor or local bank with NLA F in order to debit your NLA F account.*

- INSTRUCT YOUR VENDOR OR LOCAL BANK to process an ACH transfer from:
  - US Bank; Omaha, NE
  - ABA#: 104000029
  - Account Name: (Name of your entity)
  - Account Number: (Your entity's U.S. Bank account related to your desired NLA F bank account)

*You are not required to report to NLA F Client Services Team any ACH Debits that will post in your entity's U.S. Bank account(s).*